

## Only To Be Completed On Success Of Application

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

To the Manager \_\_\_\_\_

\_\_\_\_\_

I/we hereby authorise and request you to debit my/our account

**Tenant Details:**

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Sort Code: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

With the sum of : £ \_\_\_\_\_

(Say) \_\_\_\_\_

**And Credit to:**

**Landlord Details:**

Account Name: \_\_\_\_\_

Bank & Branch: \_\_\_\_\_

\_\_\_\_\_

Account Number: \_\_\_\_\_

Sort Code: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Frequency: Monthly

Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Final Payment Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Or until further notice from me/us in writing.

It shall be understood that McGranaghan Estate Agents.com shall not be under any liability for damage or loss caused by omissions to make these payments.

Name/Account Title (Block Capitals): \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

## Standing Order Instruction

To The Manager

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Date:

Dear Sirs,

Ref: Implementation of Standing Order

Please find on the reverse a completed standing order by your client for immediate execution.

We would be grateful if you would arrange for the aforementioned set up relating to rental payments to be made to our client's account, as detailed on the reverse.

If you have any queries with the enclosed please do not hesitate to contact our property management department on T:90 30 90 30.

Yours sincerely,

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*McGranaghan Estate Agents.com*



Head Office: 151 Andersonstown Road, Belfast. BT11 9BW